



## **NEW TRUSTEES**

We are looking for a number of new members to join our Board of Trustees. Becoming a Trustee is an excellent opportunity to influence the policy and strategic direction of the Trust.

The Board is chaired by Christopher Rodrigues, CBE and is currently eight members. Board members are ultimately accountable for the organisation. They meet four/five times a year.

We are registered as a charity in England and Scotland and are regulated by charity law.

We are committed to a policy of equal opportunity and work to reflect the diversity of UK society at every level within the organisation.

### **WHAT DOES A WINDSOR LEADERSHIP TRUSTEE DO?**

1. Working as a team with the Chair and other Trustees;
2. You will ensure that we have a clear vision, mission and strategic direction
3. Hold our executive accountable for achieving these;
4. Take responsibility for our performance and for our corporate behaviour
5. Ensure that we comply with legal, regulatory and financial requirements and that corporate governance is of the highest standard;
6. Act as guardian of our assets, both tangible and intangible.
7. Be able to act as an ambassador for the Trust , occasionally contributing to its work and supporting fundraising initiatives

Appointments to the Board are for a three year term and renewable for a second term by agreement. The annual time commitment is 5-8 days. It is essential that you can devote the necessary time and effort to the role. To apply you must be a British citizen. The role is unremunerated but reasonable travel and other expenses incurred while undertaking Board business will be reimbursed.

### **PERSON SPECIFICATION**

Candidates will have gained the following experience and will be assessed against these criteria:

Proven leadership and/or innovation in your field

Proven experience, understanding and knowledge of organisational change

Proven ability to provide strategic direction



## **HOW TO APPLY**

In order to apply please submit a covering email letter stating why you are interested in becoming a Trustee and how you meet the criteria stated in the Person Specification. You should also provide a CV with a full career history and details of any public appointments that you hold.

Applications can be submitted electronically to [james.mccalman@windsorleadershiptrust.org.uk](mailto:james.mccalman@windsorleadershiptrust.org.uk).

Women and disabled people are currently under-represented on the Board as are people from outside London and the South East.

## **SELECTION**

Selection will be overseen by a panel of current Trustees. If you are short listed you will be invited for interview. Selection will be based on the criteria detailed in the person specification.